

**TENDER RESPONSE**  
**VEHICLE TYRE AND FITTINGS SERVICES**  
**MC/VEHICLE TYRES/2019/004**



**Please provide information against each requirement.**  
 Additional rows can be inserted for all questions as necessary.

**Section 1 - Bidder's general business details**

1. General information

Organisation name:		
Registered name of company (if different):		
Any other trading names of company:		
Contact Name:	Job title :	
Phone:	Fax:	
Email:	Website:	
Principal Address:	Registered Address:	Payment Address:
Registration number:	Country of registration:	
Date of registration:	VAT/Tax registration number:	
Legal status of company (i.e. sole trader, partnership, private limited company, other):		
Primary services provided by your company:		
Date of audited accounts:	If this is more than 15 months ago, please explain why:	
Duration of audited accounts:	If this is more than 12 months, please explain why:	
Annual Turnover:	Total net assets:	
Net Profit:	Total current assets:	
	Total current liabilities:	
Names of Directors:		
Names of shareholders having more than 10% stake:		
Names of any major subsidiary companies:		

2. Information relating to parent or holding company (if applicable)

Registered name of parent or holding company:	
Registration number:	Date of registration:
Country of registration:	
Legal Status (i.e. sole trader, partnership, private limited company, other):	

*Please note that all further details provided after this question 2 should relate to the company that will be the contractual partner if this tender application is successful.*

3. Please list the main employees who would be involved with Malaria Consortium (include out of hours contact details for those persons nominated as key contacts out of hours)

Name	Job title	Role for Malaria Consortium account	Direct telephone number (one person should have 24hr availability by mobile)	E-mail Address

1.				
2.				
3.				

4. Please provide address details for all sites: branches, warehouses, offices.

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5. Please provide the following details for at least 3 client references which Malaria Consortium can contact (preferably INGOs / Humanitarian Organisations with similar requirements).

<b>Name of client 1</b>	Length of Contract	Monetary value of contract:
Contact Name	Phone Number	Email address
Outline of goods / services supplied:		
Service Levels agreed (SLA's) and how these were met:		

<b>Name of client 2</b>	Length of Contract	Monetary value of contract:
Contact Name	Phone Number	Email address
Outline of goods / services supplied:		
Service Levels agreed (SLA's) and how these were met:		

<b>Name of client 3</b>		Length of Contract		Monetary value of contract:	
Contact Name		Phone Number		Email address	
Outline of goods / services supplied:					
Service Levels agreed (SLA's) and how these were met:					

The client organisations response to this question will also act as your Referees. If any of the information supplied is deemed false following reference checks, your response to this RFP will be disqualified.

6. Please confirm that you have sufficient Stock levels under the agreement for supply of services and that you will maintain an adequate quality level of stocks throughout the term of the agreement

Yes  No

7. Please give details of the levels and kinds of after sale services provided by your company, describe to which levels /areas of the service that the after sales applies, and state the maximum costs:

Please include details of any after sale services that would be offered to Malaria Consortium.

9. Please provide details of your five largest customers, and indicate how much they contributed to your turnover over the past year:

Client organisation	% contribution to turnover
1.	
2.	
3.	
4.	
5.	

10. Do you conform to any relevant Health and Safety and/or Environmental legislation for your Industry?

Yes  No

If yes, please detail relevant standards:

11. Please provide details of any related services that your company can offer to Malaria Consortium.

Policies	Yes / No	Outline how these policies are embedded and adhered to within your organisation
Fraud and Bribery		
Equality & Diversity Policy		
Environmental Policy		
Quality Management Policy		

Health & Safety Policy		
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If yes to any of the above please provide a copy with your bid.

13. Outline how you comply with environmental statutory and regulatory requirements

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15. Do you comply with the Uganda National Bureau Standards (UNBS) regulations?

Yes  No

If yes: Please attach copies of UNBS Authority Licence (Current & that for the past 5 years)

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16. Will you be subcontracting any activities in order to supply Malaria Consortium?

Yes  No

If yes, give details of relevant subcontractors and what operations they would carry out:

Subcontractor	Location	Operation

17. How do you assess your subcontractors in terms of quality, compliance with environmental statutory requirements, competitiveness, ethical sourcing standards and capacity to supply?

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**Section 2: Bidder capacity**

1. Detail the companies or organisations you provide similar services (Tyre supply , Fittings and repair Services ) in, either under your company or through a partner/sub-contractor

Country	Company	Goods (Tyres etc. )	Partner / Sub Contractor	Goods Supplied

2. Outline for which of the following you have framework agreements or strategic partnerships, including the company name.

Products	Framework Agreement in Place (yes/no)	Strategic Relation with a Supplier (yes/no)	If yes, Supplier Name
Motor Vehicle Tyres			
Fittings			
Motor Vehicle Services			
Vehicle repairs			

3. How many kilometres can the tyres quoted for cover?

4. How do you ensure that the type of tyres supplied are genuine?

5. How fast a response time can you guarantee to provide the required tyres from the time of receipt of the purchase order?

6. What are your standard working hours and what out of hours' services do you provide, either at normal times or in the event of an emergency? Is there any additional cost related to the out of hours' assistance?

7. We occasionally need placement of supplies to emergencies. How fast can you respond and deliver the emergency supplies to malaria consortium head office/field office?

8. List all areas where your company has a physical presence in Uganda?

Location (Districts )	Name of entity	Physical Address

**Section 3: Pricing proposal**

1. Please indicate in the attached documents (Price List -) the fixed prices you are offering to Malaria Consortium as part of this contract in Uganda shillings.

2. Can you fix these prices for the duration of the contract?

Yes  No

If not, please provide details of how long they will remain fixed, and how often you expect to review the rates you charge for your products/services?

3. If prices cannot be fixed for the duration of the contract, please specify factors that would affect the price and indicate how changes in these factors would affect the price of the stated products:

4. How will you ensure we always receive the best or right quality of Tyres?

5. What added value is your company able to offer? What makes your company stand out from the competition within this specific client request? (please provide details as relevant)

6. Is your company able to provide Malaria Consortium with any discounts? If so, please provide the percentage discount.

7. What are your payment terms e.g. 30 days after receipt?

8. What are your payment method (on invoice, bank transfer)?

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## **Appendix A**

### **Section 4: Purchasing Price list**

No.	Vehicle	Tyre/rim size	Wheel Type Brand	Quantity	Unit Price ( Ugx) Exclusive VAT
1	Isuzu Truck	9.5 R 17.5	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	
2	Toyota Land Cruiser Hard Top	7.50 R 16	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	
3	Toyota Land Cruiser Hard Top	7.50 R 16	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	
4	Toyota Hilux D/ Cabin	245/70 R 16	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	
5	Toyota Hilux D/ Cabin	245/70 R 17	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	
6	Toyota Hilux D/ Cabin	245/70 R 16	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	
7	Isuzu Double Cabin X-Rider	255/60 R 18	Dunlop; Pirelli;BF Goodrich:	1	
			Michelin; Bridgestone;	1	
			Hankook; Yokohama or	1	
			Firestone , Continental	1	
			GT -Radial	1	

			GT -Radial	1	
8	Toyota Land Cruiser D/ Cabin Pick- Up	7.50 R 16	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	
9	Toyota Prado TXL	265/65 R 17	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	
10	Toyota Prado TXL	265/65 R 17	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	
11	Toyota Hilus Double Cabin	245/70 R 16	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	
12	Toyota Hilux Double Cabin	245/70 R 16	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	
	Batteries	N70Z		1	
		N100		1	
		N70		1	
13	Toyota Land Cruiser Hard Top	245/70 R 16	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	
15	Toyota Land Cruiser Hard Top	245/70 R 16	Dunlop; Pirelli;BF Goodrich: Michelin; Bridgestone; Hankook; Yokohama or Firestone , Continental GT -Radial	1 1 1 1 1	

### **Section 5: Confirmation of Bidder's compliance**

We, the Bidder, hereby confirm compliance with:

- The required specification for the products



- Malaria Consortium’s Terms and Conditions of Purchase
- Malaria Consortium’s Child Protection policy
- Malaria Consortium’s Anti-Fraud and Anti-Corruption policy
- Malaria Consortium’s Anti-Bribery Policy
- The IAPG Code of Conduct

The following documents and items are included in our bid:

- Section 1: Bidder’s general business details
- Section 2: Bidder capacity
- Section 3: Pricing proposal

We confirm that Malaria Consortium may in its consideration of our offer, and subsequently, rely on the statements made herein.

**Acceptance by the Bidder:**

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Signature

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Name

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Job Title

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Company

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Date