JOB DESCRIPTION

Job Title: ICCM Program Manager

Department: Programme

Location: Aweil

Reports To: Field Coordinator (Technical guidance for this position will be provided by the Programme Coordinator and Country Technical Coordinator in Juba Office.)

Direct Reports: Health Communications Officer/BCC; ICCM Program Officer; Referral Program Officer

Indirect Reports: 20 (Project Officers and Field Officers)

Organisational Background:

Malaria Consortium is one of the world’s leading non-profit organisations dedicated to the comprehensive control of malaria and other communicable diseases in Africa and Southeast Asia. Malaria Consortium works with communities, government and non-government agencies, academic institutions, and local and international organisations, to ensure good evidence supports delivery of effective services, providing technical support for monitoring and evaluation of programmes and activities for evidence-based decision-making and strategic planning. The organisation works to improve not only the health of the individual, but also the capacity of national health systems, which helps relieve poverty and support improved economic prosperity.

Country and Project Background:

In addition to our malaria control work our five core programmes in South Sudan are; the provision of community level treatment for childhood diseases for diarrhoea, pneumonia and malaria through integrated Community Case Management (ICCM); nutrition for under fives including emergency nutrition and SMART surveys; Health Systems Strengthening including HMIS and IECHC training at County Health Department level; LLIN continuous distribution pilot study and the recently concluded operational research and support for mass drug administration on Neglected Tropical Diseases. We also work with the MoH on policy and guideline development.

We have an office in Juba and a large sub office in Aweil, Northern Bar el Ghazel. Additional project officer closed earlier this year in Upper Nile and Unity States. We have additional programs in Central Equitoria that are run out from the Juba office with frequent travel to Yei. Currently the South Sudan office runs nine grants with approximately 100 staff and has a projected income of £2m for the 2011/12 financial year.

Job Purpose:

The Programme Manager will manage the ICCM programme. The programming is focused on community case management for childhood illnesses (malaria, pneumonia and diarrhoea) with nutrition, and new programs in health information management systems, and health system strengthening.
Key Accountabilities:

Programme Management

- Working with the Field Coordinator and Aweil based team to ensure that work plans for all programmatic activities (field operations, M+E activities) are developed and implemented.
- Coordinate programmatic staff to ensure that all activities are carried out efficiently and effectively.
- Managing ICCM program budgets hence the budget holder
- Work in collaboration with the Programme Coordinator and Country Technical Coordinator on all technical issues to ensure the ICCM project is progressing as planned and flag any deviation in a timely manner.
- Represent Malaria Consortium in Technical, Health Cluster and any other meetings with stakeholders/partners and prepare and/or make presentations as may be delegated by the Field Coordinator.
- Work closely with the logistics, finance and administrative teams to ensure that all programmatic activities run smoothly in what can be a highly challenging environment.
- Responsibility for monitoring commodity movement and consumption
- Design and develop necessary tools in collaboration with the technical team and Field Coordinator for the operational excellence
- Prepare monthly, quarterly, annual and periodic reports within given timelines.
- Stand in the gap for the Nutrition Program Manager when he/she is on leave or other duties outside NBeG State.
- Take any other responsibility as may be delegated by the Field Coordinator

Administration

- Liaise with the Programme Coordinator in Juba, Field Coordinator and Country Office to provide programme information/overviews as required for reports or advocacy campaigns.
- Work with the Aweil and Juba technical team to ensure effective programme delivery in the areas of intervention.
- Liaise with key stakeholders (SMoH, CHD, partner health organizations, communities etc.) as required, to ensure programmes are delivered in a coordinated manner.
- Work with the team to develop narrative reports for the programmes operating in each state as per donor requirements
- MC programme representation at county and state levels
- Support in gathering of security information form programme sites and transmit reports to security focal point for the organisation in Aweil field office.

PERSON SPECIFICATION
Qualifications and Experience:

Essential:
- Relevant post graduate degree: MD, Nutrition, MPH
- Extensive demonstrated experience in program and budget management experience
- Previous experience working in a developing country, particularly in a nutrition and health program in a remote location
- Excellent interpersonal and teambuilding skills
- Ability to work in a challenging environment with few support services
- Excellent organisational skills

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• Excellent written and spoken communication in English
• Proficient in Microsoft Office and Excel
• Willingness to work in remote areas of South Sudan, with common incidences of insecurity, and basic amenities
• Patience and flexibility when working with communities/people

Desirable:
• Knowledge in basic security and communications training
• Previous financial management experience
• Previous experience working in South Sudan
• Positive attitude
• Interest in capacity building

OTHER KEY INFORMATION

Length of contract: 12 months
Location: Aweil, NBeG
Travel involved: To field sites across the State
Other: Shared accommodation is provided within the MC Guest House compound.