

JOB DESCRIPTION

Job title:	Field Assistant - EPI Vaccinator	Location:	Aweil , South Sudan
Department:	Operations	Length of contract:	11 months
Role type:	National role	Grade:	4
Travel involved:	Limited travel up to 10%	Child safeguarding level:	2, moderate risk
Reporting to:	Programme officer – Clinical Officer	Direct reports:	NA

Organizational background

Established in 2003, Malaria Consortium is one of the world’s leading non-profit organisations specialising in the comprehensive prevention, control, and treatment of malaria and other communicable diseases among vulnerable and under privileged populations. Malaria Consortium work on malaria is being increasingly integrated with other similar public health interventions for greater impact and therefore expanding our remit to include maternal, new-born and child health and neglected tropical disease interventions.

We work in Africa and Asia with communities, governments, academic institutions, and local and international organisations, to ensure effective delivery of services, which are supported by strong evidence.

Our areas of expertise include:

- Disease prevention, diagnosis and treatment
- Disease control and elimination
- Systems strengthening
- Research, monitoring and evaluation leading to best practice
- Behaviour change communication
- National and international advocacy and policy development

Country and project background

Malaria Consortium began activities in South Sudan in 2005, its main office is in Juba and sub offices in Aweil, Northern Bar el Ghazel, Jonglei and Upper Nile. Its programme areas include Integrated Community Case Management (ICCM), Boma Health Initiative, Nutrition for children under five years of age, health systems management, and LLIN mass distribution. We also work with the MoH on policy and guideline development. These programs are currently funded by UNICEF, Health Pooled Fund(HPF) and Global Fund.

The Health Pooled Fund is a consolidation of funding from the British Government's Department for International Development (DFID), the Government of Canada, the European Union, the Swedish International Development and Cooperation Agency (SIDA), and the United States Agency for International Development (USAID) and aims to support the Government of South Sudan in reducing maternal and infant mortality, ensuring universal coverage, and improving the overall health status as well as the quality of life of the South Sudanese population.

The Health Pooled Fund is based on a county model, whereby support is provided to the county health departments for the delivery of Primary Health Care services, health system strengthening and strengthening of community ownership.

The Essential Health Services Project (EHSP) is funded by UNICEF and aims to support the Government of South Sudan in reducing maternal and infant mortality through the delivery of low cost, high impact essential health services to about 2 million of the population living in the former Upper Nile and Jonglei States. The EHSP is based on a county model, whereby support is provided to the county health departments for the delivery of Primary Health Care services, health system strengthening and strengthening of community ownership.

Job purpose

The Field Assistant EPI is to oversee and ensure routine and outreach vaccinations to children and pregnant women.

Scope of work /Duties

The Field Assistant EPI is responsible for the development of the EPI Catchment Area Map and the organization of EPI activities at Health facility / and Outreach Clinic. The Post holder will also compile relevant reports.

Key working relationships

Frequent interaction with the Medical logistician, CHD store keeper, Health facility staff

Key accountabilities

Vaccination 90%

- Vaccination of Children and adults and recording in the EPI Register
- Daily monitoring of the EPI fridge temperatures and status of vaccines and recording on monitoring charts as per the guidelines
- Request vaccines from the State EPI Central store
- Report any issue concerning vaccines to the facility in charge/ Mobile Clinic team leader
- If based at a PHCU conduct EPI outreach 2 days per week in addition to the static vaccinations for 3 days Providing routine and outreach vaccinations to children and pregnant women 5 days per week
- Participate in national Immunization campaigns
- Monitor achievement of set targets, including accessibility of outreach points
- Early Warning Alert and Response on six killer childhood diseases: Tetanus, AFP, meningitis, hemorrhagic fever, yellow fever, SARS, cholera

Core competencies:

- Carry out any other related duties as deemed necessary by PHCU in charge

Reporting 10%

- Consolidate Monthly EPI stock status reports
- Compiling and submitting monthly reports

Person specification

Qualifications and experience:

Essential:

- Diploma in Nursing or Diploma in Vaccination or Trained Vaccinator
- Work experience in related field
- Experience in data entry and record keeping

Work-based skills

Essential:

- Able to read and write in English language
- Good interpersonal skills
- Effective time management
- Ability to find solutions to complex problems in a challenging environment
- Good planning and organisation skills
- Attention to details
- Knowledge of local language in the area
- Positive attitude

Desirable:

- Able to work under pressure and multitask in challenging circumstances.
- Ability to work as part of a team with people in need, maintain strong relationships with community and partners

Delivering results
<p>LEVEL A – Focuses on delivering contribution to Malaria Consortium and achieving own objectives</p> <ul style="list-style-type: none"> ✓ Puts in effort required to ensure the delivery of own work and objectives to meet (and exceed) expectations ✓ Strong self-management of time and effort ✓ Checks own work to ensure quality
Analysis and use of information
<p>LEVEL A - Gathers information and identifies problems effectively</p> <ul style="list-style-type: none"> ✓ Interprets basic written information ✓ Attentive to detail ✓ Follows guidelines to identify issues ✓ Recognises problems within their remit ✓ Uses appropriate methods for gathering and summarising data
Interpersonal and communications
<p>LEVEL B – Fosters two-ways communication</p> <ul style="list-style-type: none"> ✓ Recalls others’ main points and takes them into account in own communication ✓ Checks own understanding of others’ communication by asking questions ✓ Maintains constructive, open and consistent communication with others ✓ Resolves minor misunderstandings and conflicts effectively
Collaboration and partnering
<p>LEVEL A - Is a good and effective team player</p> <ul style="list-style-type: none"> ✓ Is a good and effective team player ✓ Knows who their customers are and their requirements. ✓ Respects and listens to different views/opinions ✓ Actively collaborates across teams to achieve objectives and develop own thinking ✓ Proactive in providing and seeking support from team members
Leading and motivating people
<p>LEVEL A - Open to learning, and responds positively to feedback</p> <ul style="list-style-type: none"> ✓ Willingness to manage own development and performance ✓ Builds capacity of colleagues by sharing knowledge (induction) and acting as induction ‘buddy’ when asked ✓ Open to learning new things ✓ Responds positively to feedback from others ✓ Identifies mistakes and takes positive steps to improve
Flexibility/ adaptability
<p>LEVEL A – Recognises own stress levels and adapts</p> <ul style="list-style-type: none"> ✓ Recognises limitations and takes steps to manage any resulting pressure or stress ✓ Remains focused on objectives and goals in a rapidly changing environment ✓ Takes responsibility for own work and for the impact of own actions
Living the values
<p>LEVEL A - Demonstrates Malaria Consortium values</p> <ul style="list-style-type: none"> ✓ Demonstrates integrity, honesty and fairness in dealing with colleagues and stakeholders ✓ Maintains ethical and professional behaviour in line with Malaria Consortium’s values ✓ Treats all people with respect
Strategic planning and thinking and sector awareness
<p>LEVEL A - Manages own workload effectively</p> <ul style="list-style-type: none"> ✓ Plans and manages own workload effectively ✓ Is familiar with Malaria Consortium’s mission and current strategic plan ✓ Understands own contribution to Malaria Consortium’s objectives